



Integrity



Business College

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VET in Schools

Certificate III in Information Technology

(ICT30120)

About the course

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. The class is completed once a week throughout the school year at an appropriate location on an allocated day.

This course can be structured to be delivered over both Year 11 and Year 12 where the student will receive a Certificate III in Information Technology. If this course is not completed over both years of Senior Secondary Education the student will receive a partial completion of Certificate III in Information Technology.

This course is a direct pathway into a Certificate IV in Information Technology at Integrity or if in Year 11, a pathway into a SBAT program. The class is completed once a week throughout the school year on a designated class day.

Classes

Integrity Business College is providing VETiS Information Technology courses through our online virtual platform, Microsoft Teams. Classes will be run weekly for three hours on the below days and times, however if interest increases, other times will be available:

- **Wednesday AM / PM (9.30 – 12.30 or 1.00 – 4.00)**
- **Friday AM (9.30 – 12.30)**

Training and Possible Employment Outcomes

- help desk officer
- help desk assistant
- word processor
- administration assistant
- ICT operations support
- ICT user support
- PC support
- technical support

Integrity Business College Australasia Pty Ltd (RTO # 21739)
Level 4, Suite 401B, 198 Harbour Esplanade, Docklands, Vic 3008
Adelaide: Level 3, 97 Pirie Street, Adelaide SA 5000

Tel. 1300 731 451



Year 11 (Units 1 & 2) Possible Units *	Year 12 (Units 3 & 4) Possible Units *
<ul style="list-style-type: none"> • BSBCRT301 – Develop and extend critical and creative thinking skills • BSBXCS303 – Securely manage personally identifiable information and workplace information • BSBXTW301 – Work in a team • ICTPRG302 – Apply introductory programming techniques 	<ul style="list-style-type: none"> • ICTSAS309 – Maintain and repair ICT equipment and software • ICTSAS304 – Provide basic system administration • ICTICT313 – Identify IP, ethics and privacy policies in ICT environment • ICTSAS305 – Provide ICT advice to clients • ICTSAS310 – Install, configure and secure a small office or home office network

**The above unit selection can be negotiated if a student or school has already partially completed a VETiS program*

*** Non-scored VCE VET programs **do not give you a study score** but they can still contribute to your VCE.*

Pricing

Pricing for this course **per year** will be **\$1995** (Tuition Fee). There are no material costs.

***To enquire, please feel free to contact us on 1300 731 451, or via our [VETiS Expression of Interest](#) on our website**

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